

**Exhibit "A"**  
**REQUEST FOR PROPOSAL PROCESS MATRIX**  
**Mechanical and Electrical Engineering Services**

1.	General description of RFP	The San Mateo County Department of Public Works Facilities Division issues this Request for Proposals (RFP) to solicit the services of a qualified consultant to provide expertise in completing certain tasks associated with designing and planning construction related projects, including tasks such as conducting preliminary studies and alternative design studies, providing specific designs, and addressing permitting.	
2.	List key evaluation criteria	1.	Consultant qualifications
		2.	Project Team
		3.	Project Approach
		4.	Recent Experience
		5.	Fee Proposal
		6.	References
3.	Where advertised	Examiner – Peninsula North/South, County website.	
4.	In addition to any advertisement, list others to whom the RFP announcement was sent.	Guttman & Blaevoet	
		Mazzetti & Associates	
		Interface Engineering	
		EEI	
5.	Total number of RFP's sent to prospective proposers.	Four (4)	
6.	Number of proposals received	Three (3)	
7.	Who evaluated the proposals	Representatives from the Department of Public Works	
8.	In alphabetical order, names of the finalists and location	1.	Ackerman Practicon-Palo Alto, CA
		2.	Allana Buick & Bers-Palo Alto, CA
		3.	Interface Engineering-San Francisco, CA
		4.	
		5.	
		6.	