



**COUNTY OF SAN MATEO**  
**Inter-Departmental Correspondence**  
Health System



**DATE:** June 29, 2011  
**BOARD MEETING DATE:** July 26, 2011  
**SPECIAL NOTICE/HEARING:** None  
**VOTE REQUIRED:** Majority

**TO:** Honorable Board of Supervisors

**FROM:** Jean S. Fraser, Chief, Health System  
Stephen Kaplan, Director, Behavioral Health & Recovery Services

**SUBJECT:** Revenue Agreement with California Emergency Management Agency

**RECOMMENDATION:**

Adopt a Resolution authorizing the:

- A) County Manager as the signature authority on the Grant Application and to execute the Award Agreement from the California Emergency Management Agency, granting \$414,440 in federal funds for San Mateo Drug Court Enhanced Treatment Project for the term of January 1, 2011 to December 31, 2011; and
- B) Chief of the Health System or designee to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

**BACKGROUND:**

The San Mateo County Drug Court (SMCDC) Program was formed in 1995 to provide individuals arrested for non-violent felony drug-possession an opportunity for treatment rather than jail. The Program is funded by the Comprehensive Drug Court Implementation (CDCI) Act and Drug Court Partnership (DCP) with Behavioral Health and Recovery Services (BHRS) operating as the lead fiscal agency for the SMCDC Program.

On November 1, 2010, California Emergency Management Agency (CalEMA) in conjunction with the Department of Alcohol and Drug Programs (ADP) released a solicitation of proposals from counties with established Comprehensive Drug Courts. The purpose of these funds is to bridge the gap in drug treatment services for CDCI felons. On December 14, 2010, BHRS submitted a Request For Proposal to the CalEMA. On February 1, 2011, CalEMA notified the BHRS of their intent to award a grant in the amount of \$414,440 of local assistance through the 2010 Federal Edward Byrne Memorial Justice Assistance Grant (JAG) Program funds. These funds are

available for approved budgeted expenses incurred during the grant award period of January 1, 2011 to December 31, 2011.

**DISCUSSION:**

JAG-Drug Court funding will ensure that eligible felony offenders referred to drug court will receive probation supervision and access to a full continuum of drug and alcohol treatment and recovery services with the support of a multi-disciplinary drug court team. The expanded eligibility criteria includes criminal justice felons whose primary offense is not limited to possession, but is clearly connected to substance use.

It is recommended that your Board adopt a resolution authorizing the County Manager as the signature authority on the Grant Application and Award Agreement from CalEMA for drug court services. Because the funding will be retroactive to January 1, 2011, and revisions to the Award Agreement will be necessary throughout the term, it is also recommended that this Board delegate approval authority for future contract revisions to the Chief of the Health system, or designee through December 31, 2011.

This Agreement has been reviewed and approved by County Counsel.

This Agreement contributes to the Shared Vision 2025 outcome of a Healthy Community by funding programs that will provide individuals and families with intervention and treatment services to support recovery, which in turn contributes to the health and safety of the communities in San Mateo County. BHRS provides a range of services to promote wellness and recovery and to support consumers remaining in the lowest possible level of care. The provision of alcohol and drug treatment services is one established level of care. It is anticipated that 60% of clients will successfully complete the program.

**Performance Measure:**

Measure	FY 2010-11 Estimate	FY 2011-12 Projected
Percentage of incarcerated clients who successfully complete alcohol and drug treatment services	59%	60%

**FISCAL IMPACT:**

The term of this Agreement is January 1, 2011 through December 31, 2011. The anticipated maximum amount of the revenue is \$414,440. For January 1, 2011 through June 30, 2011, the maximum amount is \$207,220, which has been included in the BHRS FY 2010-11 Approved Budget. For July 1, 2011 through December 31, 2011, the maximum amount is \$207,220, which has been included in the BHRS FY 2011-12 Recommended Budget. There is no Net County Cost.

**RESOLUTION NO. \_\_\_\_\_**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

**\* \* \* \* \***

**RESOLUTION AUTHORIZING THE: A) COUNTY MANAGER AS THE SIGNATURE AUTHORITY ON THE GRANT APPLICATION AND TO EXECUTE THE AWARD AGREEMENT FROM THE CALIFORNIA EMERGENCY MANAGEMENT AGENCY, GRANTING \$414,440 IN FEDERAL FUNDS FOR SAN MATEO DRUG COURT ENHANCED TREATMENT PROJECT FOR THE TERM OF JANUARY 1, 2011 TO DECEMBER 31, 2011; AND B) CHIEF OF THE HEALTH SYSTEM OR DESIGNEE TO EXECUTE CONTRACT AMENDMENTS WHICH MODIFY THE COUNTY'S MAXIMUM FISCAL OBLIGATION BY NO MORE THAN \$25,000 (IN AGGREGATE), AND/OR MODIFY THE CONTRACT TERM AND/OR SERVICES SO LONG AS THE MODIFIED TERM OR SERVICES IS/ARE WITHIN THE CURRENT OR REVISED FISCAL PROVISIONS.**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, there has been presented to this Board of Supervisors for its consideration and acceptance a Grant for drug court services from the California Emergency Management Agency (CalEMA), reference to which is hereby made for further particulars, whereby this Board shall authorize the County Manager as the signature authority on the Grant Application and to execute the Award Agreement from CalEMA, accepting responsibility for complying with the requirement of the CalEMA JAG-Drug Court program; and

**WHEREAS**, it is anticipated that revisions to the Agreement will be necessary throughout the term, making it expeditious to delegate the approval authority for future revisions to the Agreement to the Chief of the Health System, or designee through December 31, 2011.

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that this Board of Supervisors hereby authorizes the County Manager as the signature authority to approve on behalf of the County of San Mateo the Grant Application and Award Agreement, and the Clerk of this Board shall attest the President's signature thereto.

**BE IT FURTHER RESOLVED** that the Chief of the Health System or designee is authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

\* \* \* \* \*



May 10, 2011

Stephen Kaplan, Director, Alcohol and Other Drug Services  
San Mateo County  
400 Harbor Boulevard, Building E  
Belmont, CA 94002

Subject: **NOTIFICATION OF APPLICATION APPROVAL**  
Comprehensive Drug Courts Implementation Program  
Award #: DI10 01 0410, Cal EMA ID: 081-00000

Dear Mr. Kaplan:

Congratulations! The California Emergency Management Agency (Cal EMA) has approved your application in the amount of \$414,440, subject to Budget approval. A copy of your approved subgrant is enclosed for your records.

Cal EMA will make every effort to process payment requests within 60 days of receipt.

This subgrant is subject to the Cal EMA Recipient Handbook. You are encouraged to read and familiarize yourself with the Cal EMA Recipient Handbook, which can be viewed on Cal EMA's website at [www.calema.ca.gov](http://www.calema.ca.gov).

Any funds received in excess of current needs, approved amounts, or those found owed as a result of a close-out or audit, must be refunded to the State within 30 days upon receipt of an invoice from Cal EMA.

Should you have questions on your subgrant, please contact your Program Specialist.

PSVS Grant Processing

Enclosure

c: Recipient's file

Cal EMA

083-00000

14

Award #

D1 10 01 0420

Ch0410 CRT

# **CALIFORNIA EMERGENCY MANAGEMENT AGENCY** **GRANT AWARD FACE SHEET (Cal EMA 2-101)**

The California Emergency Management Agency, hereafter designated Cal EMA, hereby makes a grant award of funds to the following:

1. **Grant Recipient:** County of San Mateo

hereafter designated Recipient, in the amount and for the purpose and duration set forth in this grant award.

2. **Implementing Agency:** Behavioral Health and Recovery Services Alcohol and Other Drug Services

Health System th

3. **Project Title:** JAG-Drug Court

4. **Grant Period:** 01/01/11 to 12/31/11

\*Select the Grant year and fund source(s) from the lists below or type the appropriate acronym in box 9. Enter the amount(s) from each source. Please do not enter both State and Federal fund sources on the same line. Add any cash match(s). Block 10G is the Grant Award total amount.

Grant Year	Fund Source	A. State	B. Federal	C. Total	D. Cash Match	E. In-Kind Match	F. Total Match	G. Total Project Cost
11/12	5. BYRN JAG0		\$414,440				\$0	
Select	6. Select						\$0	
Select	7. Select						\$0	
Select	8. Select						\$0	
Select	9.						\$0	
	10. TOTALS	\$0	\$414,440	\$414,440	\$0	\$0	\$0	10. Grand Total: \$414,440

11. This grant award consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurance of Compliance forms which are being submitted. I hereby certify I am vested with the authority, and have the approval of the City/County Financial Officer, City Manager, County Administrator, or Governing Board Chair, to enter into this grant award agreement; and all funds received pursuant to this agreement will be spent exclusively on the purposes specified. The grant recipient signifies acceptance of this grant award and agrees to administer the grant project in accordance with the statute(s), the Cal EMA Program Guidelines, the Cal EMA Recipient Handbook, the Federal OJP Financial Guide and Program Guidelines (if applicable), and the Cal EMA audit requirements, as stated in the applicable RFP or RFA. The grant recipient further agrees to all legal conditions and terms incorporated by reference in the applicable RFP or RFA, and agrees that the allocation of funds is contingent on the enactment of the State Budget.

12. **Official Authorized to Sign for Applicant/Grant Recipient:**

**Federal Employer ID Number:** 94-6000532

Name: Stephen Kaplan

Title: Director, Alcohol and Other Drug Services

Payment Mailing Address: 400 Harbor Blvd., Building E

City: Belmont Zip: 94002

Telephone: (650) 573-3609

FAX: (650) 573-2841

Email: skaplan@co.sanmateo.ca.us

Signature

Date: 12/13/10

[FOR CalEMA USE ONLY]

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purposes of this expenditure stated above

Cal EMA Fiscal Officer

Date

Cal EMA Director (or designee)

Date

Yr: 2010-2011 / Chapter: 712 / PCA No: 18300

Item: 0690-102-0890 Fed Cat. #: 16.738

Component: 40.30.560

Program: Comprehensive Drug Court Implementation (CDCI) Program

Fund: Federal Trust

Match Req.: none

Project No.: 10JAG0

Amount: \$414,440

ML# 550759



0410 *lh*

**PROJECT CONTACT INFORMATION**

Applicant County of San Mateo

Grant Number

DI 10010420

[FOR OES USE ONLY]

Provide the name, title, address, telephone number, and e-mail address for the project contacts named below. If a section does not apply to your project, enter "N/A." NOTE: If you use a PO Box address, a street address is also required for package delivery and site visit purposes.

✓1. The **Project Director** for the project:

Name:	<u>Stephen Kaplan</u>	Address:	<u>400 Harbor Boulevard., Building E</u>
Title:	<u>Director, Alcohol and Other Drug Services</u>	City:	<u>Belmont</u> Zip: <u>94002</u>
Telephone #:	<u>(650) 573-3609</u>	Fax #:	<u>(650) 802-6440</u>
	(Area Code)		(Area code)
E-Mail Address:	<u>skaplan@co.sanmateo.ca.us</u>		

✓2. The **Financial Officer** for the project:

Name:	<u>John Klyver</u>	Address:	<u>225 - 37th Avenue</u>
Title:	<u>Financial Services Manager II</u>	City:	<u>San Mateo</u> Zip: <u>94403</u>
Telephone #:	<u>(650) 573-2641</u>	Fax #:	<u>(650) 573-2841</u>
	(Area Code)		(Area code)
E-Mail Address:	<u>jklyver@co.sanmateo.ca.us</u>		

✓3. The **person** having **routine programmatic responsibility** for the project:

Name:	<u>Sheila Tuna</u>	Address:	<u>400 Harbor Boulevard, Building E</u>
Title:	<u>BHRS Program Analyst</u>	City:	<u>Belmont</u> Zip: <u>94002</u>
Telephone #:	<u>(650) 802-6463</u>	Fax #:	<u>(650) 802-6440</u>
	(Area Code)		(Area code)
E-Mail Address:	<u>stuna@co.sanmateo.ca.us</u>		

✓4. The **person** having **routine fiscal responsibility** for the project:

Name:	<u>Robert Stein</u>	Address:	<u>225 - 37th Avenue</u>
Title:	<u>Management Analyst III</u>	City:	<u>San Mateo</u> Zip: <u>94403</u>
Telephone #:	<u>(650) 573-2289</u>	Fax #:	<u>(650) 573-2110</u>
	(Area Code)		(Area code)
E-Mail Address:	<u>rstein@co.sanmateo.ca.us</u>		

✓5. The **Executive Director** of a nonprofit organization or the **Chief Executive Officer** (e.g., chief of police, superintendent of schools) of the implementing agency:

Name:	<u>David Boesch</u>	Address:	<u>400 County Center</u>
Title:	<u>County Manager, Clerk of the Board</u>	City:	<u>Redwood City</u> Zip: <u>94063</u>
Telephone #:	<u>(650) 363-4121</u>	Fax #:	<u>(650) 363-1916</u>
	(Area Code)		(Area code)
E-Mail Address:	<u>dboesch@co.sanmateo.ca.us</u>		

6. The **Chair** of the **governing body** of the recipient: (Provide contact information other than that of the recipient)

Name:	<u>Carole Groom</u>	Address:	<u>400 County Center</u>
Title:	<u>President, Board of Supervisors</u>	City:	<u>Redwood City</u> Zip: <u>94063</u>
Telephone #:	<u>(650) 363-4568</u>	Fax #:	<u>(650) 363-1916</u>
	(Area Code)		(Area code)
E-Mail Address:	<u>cgroom@co.sanmateo.ca.us</u>		

# SIGNATURE AUTHORIZATION

Grant Award #:

DI 10 01 0420 <sup>0410 ch</sup>

Grant Recipient:

County of San Mateo

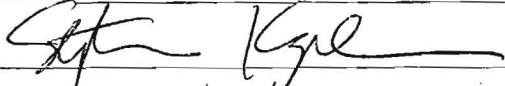
Implementing Agency:

Behavioral Health and Recovery Services - Alcohol and Other Drug Services

\*The **Project Director** and **Financial Officer** are **REQUIRED** to sign this form.

\***Project Director:** Stephen Kaplan

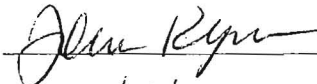
Signature:

  
12/9/10

Date:

\***Financial Officer:** John Klyver

Signature:

  
12/9/10

Date:

The following persons are authorized to sign for the  
**Project Director**

Signature

Clara Boyden

Name

Signature

Paula Nannizzi

Name

Signature

Name

Signature

Name

Signature

Name

The following persons are authorized to sign for the  
**Financial Officer**

Signature

Robert Stein

Name

Signature

Name

Signature

Name

Signature

Name

Signature

Name



**CERTIFICATION OF ASSURANCE OF COMPLIANCE  
JUSTICE ASSISTANCE GRANT (JAG)  
METHAMPHETAMINE LABORATORY OPERATIONS**

I, Stephen Kaplan hereby certify that  
(official authorized to sign grant award; same person as Section 12 on Grant Award Face Sheet)

RECIPIENT: County of San Mateo

IMPLEMENTING AGENCY: Alcohol and Other Drug Services

PROJECT TITLE: JAG-Drug Court

is responsible for reviewing the *Recipient Handbook* and adhering to all of the Grant Award Agreement requirements (state and/or federal) as directed by the Cal EMA including, but not limited to, the following areas:

**I. Federal Grant Funds**

Recipients expending \$500,000 or more in federal grant funds annually are required to secure an audit, pursuant to OMB Circular A-133, and are allowed to utilize federal grant funds to budget for the audit costs. See Section 8000 of the *Recipient Handbook* for more detail.

- ☒ The above named Recipient receives \$500,000 or more in federal grant funds annually.
- ☐ The above named Recipient does not receive \$500,000 or more in federal grant funds annually.

**II. Equal Employment Opportunity – (*Recipient Handbook*, Section 2151)**

It is the public policy of the State of California to promote equal employment opportunity by prohibiting discrimination or harassment in employment because of race, religious creed, color, national origin, ancestry, disability (mental and physical) including HIV and AIDS, medical condition (cancer and genetic characteristics), marital status, sex, sexual orientation, denial of family medical care leave, denial of pregnancy disability leave, or age (over 40). **Cal EMA-funded projects certify that they will comply with all state and federal requirements regarding equal employment opportunity, nondiscrimination, and civil rights.**

Please provide the following information:

Equal Employment Opportunity Officer: Steve Rossi

Title: EEO/ADA Manager

Address: 455 County Center, 5th Floor; Redwood City, CA 94063

Phone: 650-363-4340

Email: srossi@co.sanmateo.ca.us

**III. Drug-Free Workplace Act of 1990 – (Recipient Handbook, Section 2152)**

The State of California requires that every person or organization awarded a grant or contract shall certify it will provide a drug-free workplace.

**IV. California Environmental Quality Act (CEQA) – (Recipient Handbook, Section 2153)**

The California Environmental Quality Act (CEQA) (*Public Resources Code, Section 21000 et seq.*) requires all Cal EMA-funded projects to certify compliance with CEQA. Projects receiving funding must coordinate with their city or county planning agency to ensure that the project is in compliance with CEQA requirements.

**V. Lobbying – (Recipient Handbook, Section 2154)**

Cal EMA grant funds, grant property, or grant-funded positions shall not be used for any lobbying activities, including, but not limited to: being paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.

**VI. Debarment and Suspension – (Recipient Handbook, Section 2155)**

*(This applies to federally-funded grants only.)*

Cal EMA-funded projects must certify that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department or agency.

**VII. Proof of Authority from City Council/Governing Board**

The above-named organization (Applicant) accepts responsibility for, and will comply with, the requirement to obtain written authorization from the City Council/Governing Board in support of this program. The Applicant agrees to provide all matching funds required for said project (including any amendment thereof) under the Program and the funding terms and conditions of the Cal EMA, and that any cash match will be appropriated as required. It is agreed that any liability arising out of the performance of this Grant Award Agreement, including civil court actions for damages, shall be the responsibility of the Recipient and the authorizing agency. The State of California and the Cal EMA disclaim responsibility of any such liability. Furthermore, it is also agreed that grant funds received from the Cal EMA shall not be used to supplant expenditures controlled by the City Council/Governing Board.

The Applicant is required to obtain written authorization from the City Council/Governing Board that the official executing this agreement is, in fact, authorized to do so. The Applicant is also required to maintain said written authorization on file and readily available upon demand.

**SPECIAL CONDITIONS OF JAG-FUNDED PROJECTS  
METHAMPHETAMINE LABORATORY OPERATIONS**

***This special condition facilitates compliance with the provisions of the National Environmental Policy Act (NEPA) relating to clandestine methamphetamine laboratories, including the seizure and/or removal of clandestine methamphetamine laboratories [hereinafter, "meth lab operations"].***

***The United States Environmental Protection Agency (USEPA) has determined that, "law enforcement responsibilities terminate when the law enforcement official notifies the property owner of record, the state, and the local environmental or public health agencies in writing of a possible site contamination at a clandestine lab."***



***Law enforcement personnel may seize, as evidence, and remove any bottles, cans, jugs and other containers, as well as any contaminated apparatus and/or chemical samples from a clandestine drug site. However, law enforcement agencies are not responsible for the cleanup/remediation of any rooms, buildings, or surrounding environments, including septic systems, rivers, streams or contaminated soils.***

(Check one of the following four boxes)

☐ Will **not** accept the JAG funds for the period of Enter the correct grant cycle.

OR

☒ Will accept the JAG funds for the period of Jan. 1, 2011 – Dec. 31, 2011, but will not use them in the **seizure or removal** of clandestine methamphetamine laboratories.

OR

☐ Will accept the JAG funds for the period of Enter the correct grant cycle, and comply with Federal, State, and local environmental, health, and safety laws and regulations applicable to the **seizure** of clandestine methamphetamine laboratories. Said compliance will include the following mitigation measures:

1. Recipient will provide medical screening of personnel assigned or to be assigned by the Recipient to the seizure of clandestine methamphetamine laboratories;
2. Recipient will provide Occupational Safety and Health Administration (OSHA)-required initial and refresher training for law enforcement officials and all other personnel assigned to the seizure of clandestine methamphetamine laboratories;
3. Recipient will equip personnel, as determined by their specific duties, with OSHA-required protective wear and other required safety equipment;
4. Recipient will notify the Department of Toxic Substances Control (DTSC), and send written notification to the property owner of record, and the local Environmental Management and/or Public Health Department whenever a clandestine methamphetamine laboratory is seized; and
5. Recipient will enter into a written agreement with the local Social Services Department to notify the local Social Services Department whenever a minor is found at a clandestine methamphetamine laboratory site, and, if determined to be necessary, require that qualified personnel be dispatched to the site and, if determined to be necessary:
  - (i) Respond to the minor's health needs that relate to methamphetamine toxicity;
  - (ii) Take the minor into protective custody unless the minor is criminally involved in the clandestine methamphetamine laboratory activities or is subject to arrest/detention for other criminal violations;
  - (iii) Arrange for medical testing for methamphetamine toxicity; and
  - (iv) Arrange for any follow-up medical tests, examinations, or health care made necessary as a result of methamphetamine toxicity.

OR

- ☐ Will accept the JAG funds for the period of Enter the correct grant cycle, and comply with Federal, State, and local environmental, health, and safety laws and regulations applicable to the **seizure and/or removal** of clandestine methamphetamine laboratories. Said compliance will include the following mitigation measures:

1. Recipient will provide medical screening of personnel assigned or to be assigned by the Recipient to the seizure and/or removal of clandestine methamphetamine laboratories;
2. Recipient will provide OSHA-required initial and refresher training for law enforcement officials and all other personnel assigned to the seizure and/or removal of clandestine methamphetamine laboratories;
3. Recipient will equip personnel, as determined by their specific duties, with OSHA-required protective wear and other required safety equipment;
4. Recipient will send written notification to the property owner of record, and the local Environmental Management and/or Public Health Department whenever a clandestine methamphetamine laboratory is seized;
5. Recipient will enter into a written agreement with the local Social Services Department to notify the local Social Services Department whenever a minor is found at a clandestine methamphetamine laboratory site, and, if determined to be necessary, require that qualified personnel be dispatched to the site and, if determined to be necessary:
  - (v) Respond to the minor's health needs that relate to methamphetamine toxicity;
  - (vi) Take the minor into protective custody unless the minor is criminally involved in the clandestine methamphetamine laboratory activities or is subject to arrest/detention for other criminal violations;
  - (vii) Arrange for medical testing for methamphetamine toxicity; and
  - (viii) Arrange for any follow-up medical tests, examinations, or health care made necessary as a result of methamphetamine toxicity.
6. Recipient will assign properly trained personnel to prepare a Hazard Assessment and Recognition Plan (HARP) for the clandestine methamphetamine laboratory site;
7. Recipient or DTSC will utilize qualified disposal personnel to remove the chemicals, associated glassware, equipment, and contaminated materials and waste from the clandestine methamphetamine laboratory site;
8. Recipient or DTSC will dispose of the chemicals, associated glassware, equipment, and contaminated materials and waste at properly licensed disposal facilities or, when allowable, at properly licensed recycling facilities; and
9. Recipient or DTSC will monitor the records involving the transport, disposal and recycling components of subparagraphs numbered 7 and 8 immediately above in order to ensure proper compliance.

All appropriate documentation must be maintained on file by the project and available for the Cal EMA or public scrutiny upon request. Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the Recipient may be ineligible for award of any future grants if the Cal EMA determines that any of the following has occurred:

(1) The Recipient has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

#### CERTIFICATION

I, the official named below, am the same individual authorized to sign the Grant Award Agreement [Section 12 on Grant Award Face Sheet], and hereby swear that I am duly authorized legally to bind the contractor or Recipient to the above described certification. I am fully aware that this certification, executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.

Authorized Official's Signature: \_\_\_\_\_



Authorized Official's Typed Name: \_\_\_\_\_ Stephen Kaplan

Authorized Official's Title: \_\_\_\_\_ Director, Alcohol and Other Drug Services

Date Executed: \_\_\_\_\_

12/13/10

Federal Employer ID #: \_\_\_\_\_ 94-6000532 Federal DUNS # \_\_\_\_\_ 075236401

Current Central Contractor Registration Yes ☒ No ☐

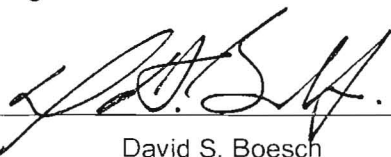
Executed in the City/County of: \_\_\_\_\_ County of San Mateo

#### AUTHORIZED BY: *(not applicable to State agencies)*

- ☐ City Financial Officer
- ☐ City Manager
- ☐ Governing Board Chair

- ☐ County Financial Officer
- ☒ County Manager

Signature: \_\_\_\_\_



Typed Name: \_\_\_\_\_ David S. Boesch

Title: \_\_\_\_\_ County Manager



# BUDGET CATEGORY AND LINE ITEM DETAIL

Grant Recipient: Health System (County of San Mateo)	Grant Number: D110010420
A. Personal Services – Salaries/Employee Benefits	COST
	\$0

**BUDGET CATEGORY AND LINE ITEM DETAIL**

0410 ch

Grant Recipient: Health System (County of San Mateo)		Grant Number: D110010420
B. Operating Expenses		COST
<b>CONTRACTED TREATMENT SERVICES</b>		
<u>Asian American Recovery Services</u>		\$7,386
Outpatient Treatment Services (\$764/mo x 6 mos x 1 client)	\$4,584	
Day Treatment Services (\$1,401/mo x 4 mos x .5 client)	\$2,802	
<u>El Centro De Libertad</u>		\$18,591
Outpatient Treatment Services (\$880/mo x 6 mos x 3 clients)	\$15,840	
Day Treatment Services (\$1,375.52/mo x 4 mos x .5 client)	\$2,751	
<u>Free at Last</u>		\$32,464
Outpatient Services (\$764/mo x 6 mos x 1 client)	\$4,584	
Day Treatment Services (\$1,360/mo x 4 mos x 1 client)	\$5,440	
Residential Treatment Services (\$2,310/mo x 4 mos x 2 clients)	\$18,480	
Sober Housing Environment (\$660/mo x 3 mos x 2 clients)	\$3,960	
<u>Latino Commission</u>		\$95,386
Outpatient Services (\$720/mo x 6 mos x 4** clients)		
**actual client number for budget calculation is 3.6717 clients		\$15,861
Day Treatment Services (\$1,408/mo x 4 mos x 3** clients)		
**actual client number for budget calculation is 2.9342 clients		\$16,525
Residential Treatment Services (\$2,670/mo x 4 mos x 4** clients)		
**actual client number for budget calculation is 4.41574 clients		\$47,160
Sober Housing Environment (\$660/mo x 3 mos x 8 clients)	\$15,840	
<u>Our Common Ground</u>		\$32,632
Outpatient Services (\$760/mo x 6 mos x 1 client)	\$4,560	
Day Treatment Services (\$1,408/mo x 4 mos x 1 client)	\$5,632	
Residential Treatment Services (\$2,310/mo x 4 mos x 2 clients)	\$18,480	
Sober Housing Environment (\$660/mo x 3 mos x 2 clients)	\$3,960	
<u>Project Ninety</u>		\$31,570
Outpatient Services (\$780/mo x 6 mos x 1 client)	\$4,680	
Day Treatment Services (\$1,360/mo x 4 mos x 1 client)	\$5,440	
Residential Treatment Services (\$2,310/mo x 4 mos x 2 clients)	\$18,480	
Sober Housing Environment (\$330/mo x 3 mos x 3 clients)	\$2,970	
<u>Pyramid Alternatives</u>		\$16,810
Outpatient Treatment Services ( \$782.80/mo x 6 mos x 3 clients)	\$14,090	
Day Treatment Services (\$1,360/mo x 4 mos x .5 client)	\$2,720	
<u>Sitike Counseling Center</u>		\$10,075
Outpatient Treatment Services (\$764/mo x 6 mos x 1 client)	\$4,584	
Day Treatment Services (\$1,372.64/mo x 4 mos x 1 client)	\$5,491	
<u>Service League of San Mateo County</u>		\$44,550
Residential Treatment Services (\$2,310/mo x 4 mos x 3 clients)	\$27,720	
Sober Housing Environment (\$660/mo x 3 mos x 8.5 clients)	\$16,830	
<u>Women's Recovery Center</u>		\$57,764
Outpatient Treatment Services (\$740/mo x 6 mos x 2 clients)	\$8,880	
Day Treatment Services (\$1,408/mo x 4 mos x 2 clients)	\$11,264	
Residential Treatment Services (\$2,640 x 4 mos x 3 clients)	\$31,680	
Sober Housing Environment (\$660/mo x 3 mos x 3 clients)	\$5,940	
<u>Youth and Family Enrichment Services</u>		\$24,272
Outpatient Treatment Services (\$764/mo x 6 mos x 4 clients)	\$18,336	
Day Treatment Services (\$2,968/mo x 4 mos x .5 client)	\$5,936	
<u>San Mateo Medical Center</u>		\$5,400
Narcotic Replacement Therapy (\$360/mo x 3 mos x 5 clients)	\$5,400	
<u>BAART Behavioral Health Services</u>		\$37,540
Narcotic Replacement Therapy (\$1,020/mo x 9 mos x 4** clients)		
**actual client number for budget calculation is 4.0894 clients		\$37,540
<b>OPERATING SECTION TOTAL</b>		<b>\$414,440</b>

# BUDGET CATEGORY AND LINE ITEM DETAIL

0410 *ck*

Grant Recipient: Health System (County of San Mateo)		Grant Number: D110010420	
C. Equipment			COST
EQUIPMENT SECTION TOTAL			\$0.00
<div>0</div> <div>414440</div>			<div>\$0.00</div> <div>414440</div>
<b>Total Project Cost*</b>			<b>\$414,440</b>

\*Same as Block 10G on the Grant Award Face Sheet

## LEVS Budget Summary Report

DI10 Comprehensive Drug Courts Implementation Program  
 San Mateo County  
 JAG-Drug Court

Award #: DI10 01 0410  
 Award Period: 01/01/11 - 12/31/11  
 Latest Request: , Not Final 201

### A. Personal Services - Salaries/Employee Benefits

<u>F/S/L</u>	<u>Funding Source</u>	<u>Budget Amount</u>	<u>Paid/Expended</u>	<u>Balance</u>	<u>Pending</u>	<u>Pending Balance</u>
F	10JAG0	0	0	0	0	0
<b>Total A. Personal Services - Salaries/Employee Benefits:</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

### B. Operating Expenses

<u>F/S/L</u>	<u>Funding Source</u>	<u>Budget Amount</u>	<u>Paid/Expended</u>	<u>Balance</u>	<u>Pending</u>	<u>Pending Balance</u>
F	10JAG0	414,440	0	414,440	0	414,440
<b>Total B. Operating Expenses:</b>		<b>414,440</b>	<b>0</b>	<b>414,440</b>	<b>0</b>	<b>414,440</b>

### C. Equipment

<u>F/S/L</u>	<u>Funding Source</u>	<u>Budget Amount</u>	<u>Paid/Expended</u>	<u>Balance</u>	<u>Pending</u>	<u>Pending Balance</u>
F	10JAG0	0	0	0	0	0
<b>Total C. Equipment:</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

	<u>Budget Amount</u>	<u>Paid/Expended</u>	<u>Balance</u>	<u>Pending</u>	<u>Pending Balance</u>
<b>Total Local Match:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Funded:</b>	<b>414,440</b>	<b>0</b>	<b>414,440</b>	<b>0</b>	<b>414,440</b>
<b>Total Project Cost:</b>	<b>414,440</b>	<b>0</b>	<b>414,440</b>	<b>0</b>	<b>414,440</b>