

# COUNTY OF SAN MATEO

## County Manager's Office

Date: June 22, 2004

TO: Honorable Board of Supervisors  
FROM: John L. Maltbie, County Manager  
SUBJECT: ATTACHED JUNE REVISIONS – FY 2005 and 2006 Recommended Budget

Attached are the June Revisions to the FY 2004-05 and 2005-06 Recommended Budget document submitted to you on May 28, 2004. Please include these pages in your binders for the budget hearings scheduled to begin on Monday, June 28.

These adjustments increase the original Recommended Budget for all County funds by \$2,714,977 or 0.2%, for a revised total of \$1,289,889,873. Adjustments include the net addition of 3 positions for all County funds, for a revised total of 5,237 positions. Significant changes are summarized as follows:

1. Contribution for Housing Endowment and Trust (HEAT)  
An appropriation of \$20,000 is made in the County Manager's Membership and Contributions budget (1200B) to cover the County's portion of administrative costs for the Housing Endowment and Trust (HEAT) JPA. In addition, \$10,000 in legal services and corresponding revenue is appropriated in County Counsel's budget to provide legal services to the HEAT JPA. Finally, \$41,000 in additional revenue from the HEAT JPA is budgeted in HSA's Office of Housing to provide program development and implementation assistance. Existing staff will be utilized; therefore, a corresponding reduction has been made to other funding sources. These changes result in a Net County Cost increase of \$20,000.
2. Transfer of Central Records Center  
The County's Central Records Center, located at Tower Road in San Mateo, will be transferred from the Information Services Department (1800B) to the Assessor-County Clerk-Recorder (1300B). Staffing will remain at the same level (one Records Center Supervisor and One Records Center Assistant). This change will save \$249,194 in Non-Departmental Services, as the Recorder's Modernization Trust Fund will now cover the cost of operating the Central Records Center. Savings were included in the May budget. There is no change in Net County Cost.
3. Countywide Patch Management and Virus Protection  
An appropriation of \$83,000 is made in the Information Services Department budget (1800B) to cover mandatory patch management and virus protection services for all County PCs and related systems. Funding is provided by Non-Departmental Reserves. There is no change in Net County Cost.
4. Bridges Program Grant Funding  
The Probation Department (3200B) has been awarded a Bureau of Justice grant to fund dual diagnosis treatment for Adult Bridges Program participants. This adjustment to increase revenue and appropriations by \$238,000 represents the second half of a two-year grant, with carryover funds from the prior year due to late start-up. There is no change in Net County Cost.

5. County Library ERAF Adjustment  
With the restoration of local property tax revenues as a result of the Governor's May revise, property tax revenues are restored to the Library's budget (3700B) in the amount of \$913,250. In addition, Fund Balance is increased by \$506,569 to reflect grant rollover funds and funds set aside to furnish the new Millbrae Library. The majority of these add-backs are placed in Library Reserves (\$1,062,723), with the balance in Salaries and Benefits (\$90,101) to fund extra-help tutors and cover terminal pay for retirements in FY 2004-05, Services and Supplies (\$253,000) for equipment and office furniture for the new Millbrae Library, and Other Charges (\$2,995) to cover increases in A-87 costs. There is no change in Net County Cost.
6. Reduction in Planning Fees  
Planning fees have been reduced in the Planning and Building Division (3800B) to reflect anticipated revenue from the adopted fee schedule. Non-Departmental Reserves will fund the anticipated reduction in revenue (\$754,937) related to Long Range Planning services. Net County Cost increases by \$754,937.
7. Highland Estates Project  
One-time funding (\$169,552) for the Environmental Impact Report for the Highland Estates Project is added to Planning's budget (3800B). Funding is provided through a contract with the Project developer. There is no change in Net County Cost.
8. Revenue/Budget Development Position  
Additional Realignment funding (\$134,512), based on the latest projections following continued discussion with the State, will be used to add one Financial Services Manager II position in Health Services Administration (5500B) to provide financial assistance for revenue development and budget/program development activities. There is no change in Net County Cost.
9. Medical Center Position Reconciliation and Other Adjustments  
Staffing level adjustments and reconciliation of budgeted positions to the Master Salary Ordinance result in a net decrease of one position in the Medical Center budget (6600B). Other adjustments include additional appropriations set aside for potential staffing changes under consideration for September revisions, adjustments to overtime, contracted services, and Extra Help, reductions in charges from County internal service departments, elimination of debt repayment to the Mental health Division, and a decrease in debt service for the Health Center and North County Clinic. Additional revenue of \$178,000 from reimbursements that WELL Program patients secure from insurance or other payer sources will offset these adjustments. There is no change in Net County Cost.
10. Medical Center Revenue Adjustments  
Offsetting adjustments are made to the Medical Center budget (6600B) to reflect the elimination of State revenue (\$1.6 million) from higher fee for service rates based on the assumption that the Health Plan of San Mateo (HPSM) would be terminated as of July 1. The Plan has been extended through June 30, 2005 and the addition of \$1.6 million in revenue from HPSM has been included due to a 3% increase in Medi-Cal reimbursement rates that the Governor included in his proposed May budget. The Health Plan Commission voted to allocate \$2 million of additional revenue from the rate increase to the Medical Center, of which \$400,000 will be received in the current year. There is no change in Net County Cost.
11. Addition of Three Human Services Supervisors  
On May 11, 2004 a Salary Ordinance Amendment was approved adding three Human Services Supervisor positions. With this adjustment, the Recommended Budget and the Master Salary Ordinance reconcile for the Human Services Agency (7000B). State Welfare Administration funding is added to offset the cost of these positions (\$294,144). There is no change in Net County Cost.

12. Continuation of Funding from First 5 for Therapeutic Child Care  
A 36-month continuation grant has been awarded to the Human Services Agency (7000B) from First 5 for the Foster Care and Caregivers Child Care program (\$451,228) and includes child care services for parents and kin caregivers of foster children, services to provide therapeutic child care for children in families affected by domestic violence and child maltreatment, and services to improve parenting skills. There is no change in Net County Cost.

**June Revisions:****FY 2004-05 Recommended Budget****1. Increase Assessment Appeals Board Member Compensation**

The three-member Assessment Appeals Board will receive an increase in compensation from \$200 to \$300 per meeting. This new rate is comparable with other Bay Area counties. Revenues generated from Assessment Appeals Filing and Findings of Fact Fees will offset these increased costs. The additional compensation fee increases were approved by the Board at its June 8 meeting. This revision adds revenue and appropriations to the budget.

Revenue/Sources	Appropriations	Intrafund Transfers	Reserves	Net County Cost	Positions
8,000	8,000	0	0	0	0

**2. Contribution for Housing Endowment and Trust (HEAT)**

The County's portion of administrative costs for the Housing Endowment and Trust (HEAT) JPA has been included. These costs are distributed among the member agencies based on population.

Revenue/Sources	Appropriations	Intrafund Transfers	Reserves	Net County Cost	Positions
0	20,000	0	0	20,000	0

**TOTAL FY 2004-05 JUNE REVISIONS**

Revenue/Sources	Appropriations	Intrafund Transfers	Reserves	Net County Cost	Positions
8,000	28,000	0	0	20,000	0

**FY 2005-06 Recommended Budget**

No change.

**June Revisions:****FY 2004-05 Recommended Budget****1. Transfer of Central Records Center**

The County's Central Records Center, located at Tower Road in San Mateo, will be transferred from the Information Services Department (ISD) to the Assessor-County Clerk-Recorder. Staffing will remain at the same level (one Records Center Supervisor and one Records Center Assistant), however various accounts will be reduced including Overtime, Extra Help and Contracts. The Modernization Trust Fund will cover the cost of the Central Records Center.

Revenue/Sources	Appropriations	Intrafund Transfers	Reserves	Net County Cost	Positions
221,035	221,035	0	0	0	2

**2. Increase Reimbursement from Modernization Trust Fund**

Additional revenues will be transferred from the Modernization Trust Fund to cover ongoing maintenance costs associated with existing recording systems and one-time Extra Help coverage to handle increased workload, including the processing of document recordings.

Revenue/Sources	Appropriations	Intrafund Transfers	Reserves	Net County Cost	Positions
201,100	201,100	0	0	0	0

**TOTAL FY 2004-05 JUNE REVISIONS**

Revenue/Sources	Appropriations	Intrafund Transfers	Reserves	Net County Cost	Positions
422,135	422,135	0	0	0	2

**FY 2005-06 Recommended Budget****3. Elimination of One-Time Funding for Extra Help**

One-time funding for Extra Help in the County Clerk-Recorder Division has been eliminated.

Revenue/Sources	Appropriations	Intrafund Transfers	Reserves	Net County Cost	Positions
(119,672)	(119,672)	0	0	0	0

**June Revisions:****FY 2004-05 Recommended Budget****1. Additional Adjustments to Legal Fees**

Reimbursements for legal services provided to the Housing Endowment and Trust (HEAT) JPA in the amount of \$10,000 and Planning Division in the amount of \$150,000 have been included. As a result, salary and benefits appropriations have been restored (the County Counsel's Office will no longer need to close the office for one week as had previously been anticipated) and the Legal Services Contracts account has been increased.

Revenue/Sources	Appropriations	Intrafund Transfers	Reserves	Net County Cost	Positions
10,000	160,000	(150,000)	0	0	0

**FY 2005-06 Recommended Budget**

No change.

**June Revisions:****FY 2004-05 Recommended Budget****1. Funded Full Time Equivalent (FTE) Correction**

The Recommended Budget included the deletion of seven positions (three Systems Engineers, two Associate System Engineers, one Production Technician and one Advisory Systems Engineer). The position count and salary and benefit appropriation reductions were accurately reflected, however the Funded FTE should have been reduced by 7.00 FTE. The Department's budget now reflects the appropriate FTE.

**2. Transfer Records Center**

The County's Central Records Center, located at Tower Road in San Mateo, will be transferred from the Information Services Department (ISD) to the Assessor-County Clerk-Recorder. Operational costs for the Records Center will be covered by County Clerk-Recorder trust fund receipts, resulting in County savings. Savings were already included in the May budget.

Revenue/Sources	Appropriations	Intrafund Transfers	Reserves	Net County Cost	Positions
0	(249,194)	249,194	0	0	(2)

**3. Countywide Patch Management and Virus Servers**

Additional funding from Non-Departmental will cover mandatory patch management and virus protection services for all County PCs and related systems.

Revenue/Sources	Appropriations	Intrafund Transfers	Reserves	Net County Cost	Positions
0	83,000	(83,000)	0	0	0

**TOTAL FY 2004-05 JUNE REVISIONS**

Revenue/Sources	Appropriations	Intrafund Transfers	Reserves	Net County Cost	Positions
0	(166,194)	166,194	0	0	(2)

**FY 2005-06 Recommended Budget****4. Eliminate One-Time Funding**

One-time funding for the Countywide patch management and virus equipment has been eliminated.

Revenue/Sources	Appropriations	Intrafund Transfers	Reserves	Net County Cost	Positions
0	(83,000)	83,000	0	0	0

**June Revisions:****FY 2004-05 Recommended Budget****1. Changes to New Parent Kit and Evaluation Programs**

The Recommended Budget includes funding for two positions that will provide support and coordination of the New Parent Kit and Evaluation Programs. Appropriations were set aside in a salary and benefit account until appropriate classifications were determined by Employee and Public Services. The positions, one full-time Office Assistant and one part-time Evaluation Analyst, have now been included in First 5's Budget.

Revenue/Sources	Appropriations	Intrafund Transfers	Reserves	Net County Cost	Positions
0	(93,868) Salaries and Benefits	0	0	0	0
0	93,868 Salaries and Benefits	0	0	0	2

**FY 2005-06 Recommended Budget**

No change.

**June Revisions:****FY 2004-05 Recommended Budget****1. Amended Ventura Implementation Budget**

Four vacant positions (two Retirement Analysts and two Office Specialists) added as part of the Recommended Budget to work on Ventura implementation assignments have been eliminated since the short-term workload will be covered by Extra Help. Additional funding is included for automation services and software maintenance costs.

Revenue/Sources	Appropriations	Intrafund Transfers	Reserves	Net County Cost	Positions
(236,000)	(236,000)	0	0	0	(4)
276,360	276,360	0	0	0	0

**2. Additional Staffing for Administration**

Two Retirement Analysts have been added to cover anticipated workload due to enhanced benefit formula and new legislation. Service and supply accounts have also been increased primarily to cover computer and software expenses for these positions.

Revenue/Sources	Appropriations	Intrafund Transfers	Reserves	Net County Cost	Positions
137,854	137,854	0	0	0	2

**TOTAL FY 2004-05 JUNE REVISIONS**

Revenue/Sources	Appropriations	Intrafund Transfers	Reserves	Net County Cost	Positions
178,214	178,214	0	0	0	(2)

**FY 2005-06 Recommended Budget****3. Eliminate One-time Funding for Ventura Implementation**

Associated costs related to Ventura implementation will be eliminated.

Revenue/Sources	Appropriations	Intrafund Transfers	Reserves	Net County Cost	Positions
(276,360)	(276,360)	0	0	0	0

**June Revisions:****FY 2004-05 Recommended Budget****1. Position Add-Back and Vacancy Deletion**

A Child Support Attorney I (Unclassified) position is added back to better reflect departmental staff needs. To offset the addition of this position, a vacant Child Support Supervisor position is being deleted. The additional savings created by this change will be appropriated in Services and Supplies.

Revenue/Sources	Appropriations	Intrafund Transfers	Reserves	Net County Cost	Positions
0	95,920	0	0	0	1
0	(95,920)	0	0	0	(1)

**June Revisions:****FY 2004-05 Recommended Budget****1. Increased Revenue from the Domestic Violence Trust Fund**

On-going changes to the distribution formula for Domestic Violence collections are expected to result in increased revenue and have been included. A corresponding increase in program appropriations has also been included.

Revenue/Sources	Appropriations	Intrafund Transfers	Reserves	Net County Cost	Positions
119,500	119,500	0	0	0	0

**2. Bridges Program Grant Funding**

The department has been awarded a Bureau of Justice grant to fund dual diagnosis treatment for Adult Bridges Program participants. This adjustment represents the second half of a two-year grant, with carryover funds from the prior year due to late start-up.

Revenue/Sources	Appropriations	Intrafund Transfers	Reserves	Net County Cost	Positions
238,000	238,000	0	0	0	0

**TOTAL FY 2004-05 JUNE REVISIONS**

Revenue/Sources	Appropriations	Intrafund Transfers	Reserves	Net County Cost	Positions
357,500	357,500	0	0	0	0

**FY 2005-06 Recommended Budget****3. Bridges Program Grant Funding Eliminated**

Bureau of Justice funding for the Bridges Program expires at the end of FY 2004-05. All revenue and corresponding appropriations have been eliminated.

Revenue/Sources	Appropriations	Intrafund Transfers	Reserves	Net County Cost	Positions
(238,000)	(238,000)	0	0	0	0

**June Revisions:****FY 2004-05 Recommended Budget****1. Adjustments to Revenue Based on the State Budget and Other Minor Changes**

Proposed changes in the State budget that would have affected local tax revenue in FY 04-05 has been restored and will result in an increase in tax revenue received by the Library. Additionally, other minor adjustments have been made to increase appropriations for extra-help tutors due to continued grant funding, and an increase for equipment and office furniture has been made for the new Millbrae Library. Reserves increase to reflect the additional revenue.

Revenue/Sources	Appropriations	Intrafund Transfers	Reserves	Net County Cost	Positions
1,408,819	346,096	0	1,062,723	0	0

**FY 2005-06 Recommended Budget****2. Elimination of One-Time Items**

Local tax revenue restored in FY 04-05 and the corresponding increase in Reserves has been eliminated as this revenue and appropriation had already been included in the FY 05-06 budget. One-time items including grant-funded extra-help tutors, and equipment and office furniture for the Millbrae Library has been eliminated.

Revenue/Sources	Appropriations	Intrafund Transfers	Reserves	Net County Cost	Positions
(1,256,351)	(343,101)	0	(913,250)	0	0

**June Revisions:****FY 2004-05 Recommended Budget****1. Reduction in Planning Fees**

Planning fees collected in the Development Review Services Program have been reduced to reflect anticipated revenue from the Adopted fee schedule. A corresponding reduction is made in the amount transferred to the Long Range Planning Services Program. Non-Departmental Reserves will be used to fund the increase in Net County Cost for this budget unit.

Revenue/Sources	Appropriations	Intrafund Transfers	Reserves	Net County Cost	Positions
(754,937)	(754,937)	754,937	0	754,937	0

**2. Add One-Time Contract Funding**

One-time funding for the Highland Estates Project Environmental Impact Report (EIR) is added.

Revenue/Sources	Appropriations	Intrafund Transfers	Reserves	Net County Cost	Positions
169,552	169,552	0	0	0	0

**TOTAL FY 2004-05 JUNE REVISIONS**

Revenue/Sources	Appropriations	Intrafund Transfers	Reserves	Net County Cost	Positions
(585,385)	(585,385)	754,937	0	754,937	0

**FY 2005-06 Recommended Budget****3. Eliminate One-Time Contract Funding**

One-time funding budgeted in FY 04-05 for the Highland Estates Project Environmental Impact Report (EIR) is eliminated.

Revenue/Sources	Appropriations	Intrafund Transfers	Reserves	Net County Cost	Positions
(169,552)	(169,552)	0	0	0	0

**June Revisions:****FY 2004-05 Recommended Budget****1. Add Financial Services Manager Position**

Additional Realignment funding, based on the latest projections following continued discussion with the State, will be used to add one Financial Services Manager II position to provide financial assistance for revenue development and budget/program development activities. In addition, this position will assist the Agency in succession planning related to retirements anticipated during FY 2004-05.

Revenue/Sources	Appropriations	Intrafund Transfers	Reserves	Net County Cost	Positions
134,512	134,512	0	0	0	1

**FY 2005-06 Recommended Budget**

No change.

**June Revisions:****FY 2004-05 Recommended Budget****1. Lead Hazard Reduction Grant**

Environmental Health has entered into an agreement with the State Department of Health Services to implement the Lead Hazard Reduction Compliance and Enforcement Program. This program expands the Division's role in lead investigations and enforcement for children whose blood lead levels are elevated but do not meet the criteria for case management. This agreement runs from February 1, 2004 through June 30, 2006. Portions of salary costs for existing staff will be charged against the grant funding for services performed within the agreement's scope of work.

Revenue/Sources	Appropriations	Intrafund Transfers	Reserves	Net County Cost	Positions
36,024	36,024	0	0	0	0

**FY 2005-06 Recommended Budget**

No change.

**June Revisions:****FY 2004-05 Recommended Budget****1. Purchase Food Service Equipment from State**

The State Department of Rehabilitation is terminating its cafeteria operation at the Hall of Justice and Records. The County's Food and Nutrition Services (FNS) program is purchasing the existing food service equipment at a depreciated rate, with funds to be transferred from Non-Departmental General Fund Reserves. FNS will also coordinate the preparation of an RFP to select a new service provider.

Revenue/Sources	Appropriations	Intrafund Transfers	Reserves	Net County Cost	Positions
0	30,000	30,000	0	0	0

**FY 2005-06 Recommended Budget****2. Deletion of One-Time Equipment Purchase**

One-time purchase of the equipment discussed above is deleted.

Revenue/Sources	Appropriations	Intrafund Transfers	Reserves	Net County Cost	Positions
0	(30,000)	(30,000)	0	0	0

**June Revisions:****FY 2004-05 Recommended Budget****1. Position Reconciliation and Other Adjustments**

Staffing level adjustments and reconciliation of budgeted positions to the Master Salary Ordinance result in a net decrease of one position. Other adjustments include additional appropriations set aside for potential staffing changes under consideration for the September Revisions; adjustments to overtime, contracted services, and Extra Help; reductions in charges from County internal service departments; elimination of debt repayment to the Mental Health Division; and a decrease in debt service for the Health Center and North County Clinic, consistent with the current payment schedule.

Revenue/Sources	Appropriations	Intrafund Transfers	Reserves	Net County Cost	Positions
0	178,000	0	0	178,000	(1)

**2. WELL Program (Wellness, Education, Linkage, Low Cost) Revenue Adjustment**

Additional revenue is projected from reimbursements that WELL Program indigent patients ultimately secure from insurance or other payor sources. Based on current year actuals, this is a conservative estimate of revenue expected from this previously unbudgeted source.

Revenue/Sources	Appropriations	Intrafund Transfers	Reserves	Net County Cost	Positions
178,000	0	0	0	(178,000)	0

**3. Removal of Fee-for Service Revenue from State**

The requested budget submitted by the Medical Center in April contained revenue assumptions predicated on the termination of the Health Plan of San Mateo (HPSM), which would result in the County's ability to enter into contracts directly with the State to access other federal supplemental programs (SB1255 and AB915) and receive higher fee-for-service daily (per diem) reimbursement rates. The assumptions related to supplemental federal program funding were removed given advocacy efforts in progress at the time with the State to provide relief to counties with County Organized Health Systems (COHS) like HPSM. Revenue of approximately \$1.6 million from higher fee-for-service rates was not removed because negotiations with the State were still pending, and it was thought that once rates were negotiated and an agreement received from the State, a higher rate could be obtained from HPSM if it continued to stay in operation. Since that time, the Governor included a 3% increase in Medi-Cal reimbursement rates for COHS's in his proposed May Revised budget. The County also agreed to extend HPSM termination until June 30, 2005 and the Health Plan Commission approved a \$2 million allocation to the County from the 3% increase in Medi-Cal rates. Approximately \$400,000 of the \$2 million will be received in FY 2003-04. This revision removes the fee-for-service State revenue assumption, and the following revision adds the FY 2004-05 revenue from HPSM.

Revenue/Sources	Appropriations	Intrafund Transfers	Reserves	Net County Cost	Positions
(1,600,000)	0	0	0	1,600,000	0

**4. Health Plan of San Mateo (HPSM) Revenue Adjustment**

The HPSM received an increase of 3% in Medi-Cal reimbursement rate as part of the Governor's May Revise budget. The Health Commission voted to allocate \$2 million of this additional revenue to the Medical Center, of which \$1.6 million will be added in FY 2004-05. The difference of \$400,000 will be received in the current fiscal year and will be used to reduce amounts borrowed from the General Fund.

Revenue/Sources	Appropriations	Intrafund Transfers	Reserves	Net County Cost	Positions
1,600,000	0	0	0	(1,600,000)	0

**TOTAL FY 2004-05 JUNE REVISIONS**

Revenue/Sources	Appropriations	Intrafund Transfers	Reserves	Net County Cost	Positions
178,000	178,000	0	0	0	(1)

**June Revisions:****FY 2004-05 Recommended Budget**

No change.

**FY 2005-06 Recommended Budget****1. Deletion of One-Time Capital Purchases**

One-time capital purchases from FY 2004-05 have been deleted. The revised capital purchase budget of \$278,473 represents the funding level approved by the Hospital Board of Directors for FY 2005-06.

Revenue/Sources	Appropriations	Intrafund Transfers	Reserves	Net County Cost	Positions
(4,360,208)	(4,360,208)	0	0	0	0

**June Revisions:****FY 2004-05 Recommended Budget****1. Addition of Business Systems Fixed Assets**

Due to restrictions in processing Appropriation Transfer Requests (ATR's) between July and October, one-time Fixed Assets are being appropriated as an interim solution to cover unanticipated equipment failures or other emergency needs during this period. Agency Reserves are used to fund this expense.

Revenue/Sources	Appropriations	Intrafund Transfers	Reserves	Net County Cost	Positions
0	75,000	0	(75,000)	0	0

**2. Staffing Support Added to the Housing Endowment and Trust (HEAT) JPA**

The Housing Endowment and Trust was established to increase the amount of affordable housing in San Mateo County. A collaborative HEAT Management Team is being developed to coordinate efforts among all the participants. The Human Services Agency Office of Housing will oversee the administration of funds and loan program coordination. Funding from the HEAT JPA is budgeted to provide program development and implementation assistance. Existing staff will be utilized, therefore a corresponding reduction has been made to revenue for reimbursement of salary and benefit costs.

Revenue/Sources	Appropriations	Intrafund Transfers	Reserves	Net County Cost	Positions
41,000	0	0	0	0	0
(41,000)	0	0	0	0	0

**3. Addition of Three Human Services Supervisors**

On May 11, 2004 a salary ordinance amendment was approved adding three Human Services Supervisor positions. The addition of these positions will enhance program integrity and increase the level of customer service provided by assuring better coordination of services. These positions will now be reflected as part of the Recommended Budget.

Revenue/Sources	Appropriations	Intrafund Transfers	Reserves	Net County Cost	Positions
294,144	294,144	0	0	0	3

**4. Continuation of Funding From First 5 for Therapeutic Child Care**

In 2001, HSA received funding from First 5 to launch the Foster Care and Caregivers Child Care program. A 36-month continuation grant has been awarded and includes child care services for parents and kin caregivers of foster children, an expansion of the population eligible for services, and services to provide therapeutic child care for children in families affected by domestic violence and child maltreatment, and services to improve parenting skills. An estimated 25 children and 20-40 families will participate in the services.

Revenue/Sources	Appropriations	Intrafund Transfers	Reserves	Net County Cost	Positions
451,228	451,228	0	0	0	0

**TOTAL FY 2004-05 JUNE REVISIONS**

Revenue/Sources	Appropriations	Intrafund Transfers	Reserves	Net County Cost	Positions
745,372	820,372	0	(75,000)	0	3

**FY 2005-06 Recommended Budget****5. Elimination of One-time Fixed Assets**

One-time Fixed Assets set aside in FY 2004-05 for unanticipated equipment failures or other emergency needs is eliminated.

Revenue/Sources	Appropriations	Intrafund Transfers	Reserves	Net County Cost	Positions
(75,000)	(75,000)	0	0	0	0

**June Revisions:****FY 2004-05 Recommended Budget****1. Long Range Planning and Administrative Funding for Housing Endowment and Trust (HEAT) JPA**

The Board approved increases to Planning and Building fees on June 8 with the exception of amounts related to recovering Long Range Planning costs in the amount of \$754,937, which will be covered by General Fund Reserves while a task force reviews the Planning fee structure and approach to annual fee increases. General Fund Reserves in the amount of \$20,000 will also be used for the County's portion of administrative funding toward the Housing Endowment and Trust (HEAT) JPA, which is budgeted in Memberships and Contributions in the County Manager/Clerk of the Board budget unit.

Revenue/Sources	Appropriations	Intrafund Transfers	Reserves	Net County Cost	Positions
0	0	0	(774,937)	(774,937)	0

**2. Countywide Patch Management and Virus Protection**

One-time Reserves will be used to establish mandatory patch management and virus protection services for all PCs and servers in all County locations. Once notification of vulnerabilities is received and solutions made available for Countywide distribution, ISD will ensure efficient and rapid coordination and distribution of required operating system patches and anti-virus updates, thereby minimizing disruption of County business.

Revenue/Sources	Appropriations	Intrafund Transfers	Reserves	Net County Cost	Positions
0	83,000	0	(83,000)	0	0

**TOTAL FY 2004-05 JUNE REVISIONS**

Revenue/Sources	Appropriations	Intrafund Transfers	Reserves	Net County Cost	Positions
0	83,000	0	(857,937)	(774,937)	0

**FY 2005-06 Recommended Budget****3. Eliminate One-Time Funding**

One-time Fund Balance and funding for the Countywide patch management and virus equipment have been eliminated.

Revenue/Sources	Appropriations	Intrafund Transfers	Reserves	Net County Cost	Positions
(83,000)	(83,000)	0	0	0	0