

# San Mateo County

BEHAVIORAL HEALTH AND RECOVERY SERVICES DIVISION



invites  
applications  
for

## **Psychiatric Social Worker I/II Marriage & Family Therapist I/II - Spanish Speaking Required**

(OPEN – G040/G035/G121/G120)

San Mateo County is an Equal Employment Opportunity Employer

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# Behavioral Health and Recovery Services

The goals of the Behavioral Health and Recovery Services Division are to:

- Provide innovative community based mental health and recovery services to eligible people of all ages and their families
- Respect individual and family strengths and choices
- Value diverse cultures, and the contributions of individuals and families who have experienced mental illness
- Ensure that those with the most serious disorders have the opportunities, skills and support necessary to live successfully in their communities
- Collaborate and cooperate with agencies, individuals and institutions to share resources to achieve the mission

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## The Position

Psychiatric Social Workers I/II and Marriage & Family Therapists I/II – Spanish Speaking provide specialized psychiatric assessment, case management, counseling and therapy services to children, adolescents and/or adults in outpatient settings or the community. Responsibilities include:

- Performing initial diagnostic evaluations
- Determining and developing appropriate treatment plans
- Making referrals to appropriate program resources
- Providing consultation to mental health staff and professionals in the community
- Collecting and evaluating medical or psychosocial data such as case histories, behavior patterns and family relationships of clients
- Providing case management services

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## Ideal Candidates

The ideal candidates will possess:

- Solid clinical assessment, diagnostic and evaluation skills
- Knowledge of mental health laws and regulations, particularly as they relate to managed mental health care
- Experience in recent innovations in the delivery of mental health services, including managed care
- Demonstrated expertise, skill and interest in working with a broad range of clients of diverse cultures and backgrounds, especially seriously mentally ill adults, older adults, children and their families
- Skill in establishing and maintaining productive working relationships with families, other professionals, collaborative partners and the public
- The ability to make sound decisions based on the exercise of judgment and the consideration of all available information

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# Requirements

## Psychiatric Social Worker

- I -- California registration as a Clinical Social Worker Associate
- II -- Current California license as a Clinical Social Worker (LCSW)

## Marriage & Family Therapist

- I -- California Registration as a Marriage & Family Therapist intern
- II -- Current California license as a Marriage & Family Therapist

**Language: Fluency in Spanish (with proficiency to provide clinical mental health services to a Spanish speaking client group).**

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# Selection Process

The examination will consist of an interview (weight: 100%). Depending on the number of applications, a screening committee may select those applicants whose education and/or experience appear to best meet the needs of the position. **Apply immediately. This recruitment is open on a continuous basis and selections may be made at any time within the process.**

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# How To Apply

San Mateo County is building a diverse work force and encourages applications from candidates who will contribute to our diversity.

*Important:* This is a continuous recruitment which may close at any time. The final filing date will be posted 5 days in advance in the Human Resources Department of the County.

Anyone may apply. Apply online at [www.co.sanmateo.ca.us](http://www.co.sanmateo.ca.us) or request an application packet and submit the completed application form **and answers to the supplemental questions** to:

**San Mateo County  
Human Resources Department  
Personnel Services Division  
455 County Center, 5th Floor  
Redwood City, CA 94063  
Phone: (650) 363-4343**

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## Supplemental Questions

1. This position requires current California registration as either an Associate Clinical Social Worker (ASW) or Intern-Marriage and Family Therapist (IMF); or current California license as either a Licensed Clinical Social Worker (LCSW) or Marriage and Family Therapist (MFT). Please check below which registration or license you possess that meets this requirement.
  - California registered Associate Clinical Social Worker (ASW)
  - California registered Intern-Marriage and Family Therapist (IMF)
  - California Licensed Clinical Social Worker (LCSW)
  - California licensed Marriage and Family Therapist (MFT)
  - None of the above
2. Please provide your registration/license number and expiration date. NOTE: Please be prepared to bring a copy of your current registration/license to the interview.
3. Indicate your interest in working with a) adults, b) older adults, and/or c) youth and children.
4. Indicate the number of years of professional/internship experience you have in the following areas:

<i>a.</i> Intake & Assessment	<i>e.</i> Intensive In-Home Services
<i>b.</i> Counseling	<i>f.</i> School Based Services and Youth Day Treatment Programs
<i>c.</i> Case Management	
<i>d.</i> Crisis Intervention	
5. Discuss your professional experience providing mental health/human services to any of the populations listed below. Describe the settings, duties (case management, counseling, crisis intervention) and caseload sizes.

<i>a.</i> Youth and Children	<i>e.</i> Individuals with substance abuse issues
<i>b.</i> Families	<i>f.</i> Incarcerated individuals
<i>c.</i> Mentally ill adults	<i>g.</i> Older Adults
<i>d.</i> Individuals with AIDS	<i>h.</i> Other
6. Discuss your professional experience interacting with culturally diverse client groups. Be specific.
7. This position requires fluency in Spanish. Please explain how and when you have used your Spanish speaking skills in a work setting.
8. San Mateo County departments sometimes need extra-help workers in addition to permanent employees. Extra-help positions offer temporary employment for 1040 hours which is equivalent to about six months, however, employment might end sooner depending on the needs of the hiring departments. Extra-help positions are paid on an hourly rate basis and do not provide employee benefits. Extra-help workers are not guaranteed permanent status at the end of the extra-help assignment. Are you interested in extra-help employment? A "No" answer to this question will not affect your application for permanent employment.

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## Salary & Benefits

### SALARY

- **PSW/MFT I: \$4,857 – 6,071/month.**
- **PSW/MFT II: \$5,447 – 6,809/month.**

Salary is negotiated within the range depending on the candidate's experience and qualifications.

**\* Premium pay of \$65 biweekly for bilingual skills.**

### BENEFITS

**Retirement System:** Choice of two County Retirement System plans.

**Medical Insurance:** Choice of three plans with the majority of the premium paid for employee and eligible family members.

**Dental Insurance:** Choice of two plans with the majority of the premium paid for employee and eligible family members.

**Vision Care Plan:** Fully paid for employee and eligible dependents.

**Additional Insurance:** Life Insurance, State Disability Insurance, Long Term Disability benefits.

**Vacation:** Employees receive 13 paid days a year for the first 5 years of service. Additional days are added with increased years of service.

**Other Benefits Include:** Employee Health and Fitness Program, Employee Assistance Program, Dependent Care Assistance Plan, Parent Resource Center Program, Deferred Compensation, Voluntary Time Off, Tuition Reimbursement Program and Continuation of Coverage Program

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## San Mateo County

San Mateo County is located on the scenic peninsula between San Francisco and the Silicon Valley. It provides the benefits of temperate climate and clean air, with abundant ocean sports and recreational activities. Rural open space areas, as well as metropolitan San Francisco, are within easy reach. San Mateo County government has a budget of \$1.7 billion, with a workforce of over 5,500 employees in 22 agencies and departments.