

Public Sector

LEADERSHIP ACADEMY

A collaboration and partnership between local public agencies



*Your opportunity to learn from those
who lead in our community*

August – November 2015

I. Public Policy

Speakers: **Clay Holstine**,
City Manager, Brisbane
Ken Hampian,
Consultant & Retired City Manager,
San Luis Obispo

Date/Time: August 13, 2015, 8:30AM-12PM

Purpose: Understand the components and criteria for recommending good public policy, including but not limited to:

- Good data
- Economic feasibility
- Public input
- Political sensitivity and competing values
- Viable options

II. Public Sector Principles and Leadership

Speakers: **Pat Martel**,
City Manager, Daly City
Frank Benest,
Consultant & Retired City Manager,
Palo Alto

Date/Time: August 20, 2015, 8:30AM-12PM

Purpose: Learn the leadership competencies required to address the big challenges facing local government agencies and understand the context of local government and the guiding principles that make good public policy, including:

- Transparency
- Accountability
- Social equity
- Environmental responsibility
- Community as partner

III. Civic Engagement

Speaker: **Ed Everett**,
Consultant & Retired City Manager,
Redwood City

Date/Time: August 27, 2015, 8:30AM-12PM

Purpose: Understand the skills and dynamics of civic engagement, including but not limited to:

- What civic engagement is and is not
- Benefits
- Obstacles
- Necessary behavior changes in staff, elected officials and citizens
- Methods

IV. Performance Management: From Vision to Results

Speakers: **Matt Bronson**,
Assistant City Manager, San Mateo
Reyna Farrales,
Deputy County Manager,
San Mateo County

Date/Time: September 10, 2015, 8:30AM-12PM

Purpose: Learn about best practices in community priority-setting, and the skills needed to create a line of sight from employee goals to community goals and results. The following elements of a collaborative performance management system will be covered:

- Visioning and strategic planning
- SMART goal-setting
- Relationship between supervisor and direct reports
- Operational Goals vs. Development Goals
- Ongoing coaching and feedback
- Performance dashboards

Purpose of the Academy:

The Academy was designed to give public sector management employees the opportunity to hear the newest and most innovative concepts and practices from top leaders in our community.

Participants will have the opportunity to hear and learn the dynamics and context of leading and managing in the public sector in order to be more strategic and effective in the development and implementation of quality public policy. Speakers for the Academy are current and retired local City and County Managers.

Academy Design:

There are eight sessions on various topics which are important to up-and-coming leaders in the public sector. Each session provides the opportunity to hear diverse perspectives and experiences. The sessions are in the mornings and will be held in Foster City starting in August and ending in November.

V. Ethics

Speakers: **Ken Hampian**,
Consultant & Retired City Manager,
San Luis Obispo
Deborah Linden,
Consultant & Retired Police Chief,
San Luis Obispo

Date/Time: September 24, 2015, 8:30AM-12PM

Purpose: Despite years of training and literature to promote good ethics, ethical failures continue to plague our public and private institutions. This interactive session will address:

- What “ethical” means
- Institutionalizing ethical behavior
- The moral compass
- When things get fuzzy (case studies)
- Lessons learned (e.g. in Bell, California)

VI. Human Resources: Building Workforce Capabilities

Speakers: **Audrey Ramberg**,
Assistant City Manager, Redwood City
Donna Vaillancourt,
Director of Human Resources,
San Mateo County

Date/Time: October 14, 2015, 8:30AM-12PM

Purpose: Understand the strategic role that Human Resources needs to play in an effective organization, including but not limited to:

- Employee engagement
- Building talent from within
- Trends in Human Resources

VII. Future Trends and Leadership Skills

Speakers: **Jim Keene**,
City Manager, Palo Alto
Ed Everett,
Consultant & Retired City Manager,
Redwood City

Date/Time: October 22, 2015, 8:30AM-12PM

Purpose: Understand what managers and leaders must know to be successful in the next five years, including but not limited to:

- The new normal requires government to do different things, not the same old things differently
- Community Building: It is the most important piece of infrastructure you can build
- Civic Engagement: Citizens are changing and demanding more say
- Sustainability: If we get this wrong then nothing else matters

VIII. Stump the “Chumps”

Date/Time: November 4, 2015, 8:30AM-12PM

Panel Members:

Mike Callagy
Clay Holstine
Jim Keene

Pat Martel
Randy Schwartz

Purpose: This session is an opportunity for participants to ask questions of the panel members and hear responses from panelists based on their wide variety of experiences.

Target Audience:

This Academy offering is targeted to local city and county management employees interested in leading in the public sector.

Academy Cost:

Training Consortium Members:
\$25/session

Non-Members: \$50/session

Your organization will be billed following your attendance of a session. Registrants must withdraw at least 2 weeks prior to a scheduled session to avoid being billed. All “No-shows” will be charged \$50 for the missed session(s).

This Academy is being offered by the Regional Training and Development Consortium for Public Agencies. Special recognition goes to the following leaders and Cities/County for their individual contributions and session(s) development:

Frank Benest,

Consultant and Retired City Manager, Palo Alto

Matt Bronson,

Assistant City Manager, San Mateo

Mike Callagy,

Deputy County Manager, San Mateo County

Ed Everett,

Consultant and Retired City Manager, Redwood City

Reyna Farrales,

Deputy County Manager, San Mateo County

Ken Hampian,

Consultant & Retired City Manager, San Luis Obispo

Clay Holstine,

City Manager, Brisbane

Jim Keene,

City Manager, Palo Alto

Deborah Linden,

Consultant & Retired Police Chief, San Luis Obispo

Pat Martel,

City Manager, Daly City

Audrey Ramberg,

Assistant City Manager, Redwood City

Randy Schwartz,

City Manager, Hillsborough

Donna Vaillancourt,

Director of Human Resources, San Mateo County

How to Apply:

Seating is limited, don't delay!

Participants may enroll in individual sessions; those who attend all eight sessions will be awarded a certificate of completion.

When expressing interest, you must provide your job title, name of organization, e-mail address, and the specific session(s) you are interested in attending.

City employees: please contact your HR Department to apply.

County employees: please e-mail Noel Coloma at ncoloma@smcgov.org

For questions about the Academy, you can call Noel Coloma at (650) 363-4948.



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