

**County of San Mateo**

Design Review Assistant

(Part-Time, Extra Help Position)
with the San Mateo County Planning and Building Division

DESCRIPTION: The Design Review Assistant will assist the Design Review Officer in providing staff support to the County's Bayside and Coastside Design Review Committees. Responsibilities will include reviewing design/construction plans for compliance with zoning regulations, conducting project site visits, assisting Design Review Officer at public hearings, and completing filing and clerical tasks, as assigned. The position is part-time (20 hours per week) for one year, but may be extended.

MINIMUM QUALIFICATIONS: Must have a bachelor's degree OR be a graduate or undergraduate student in architecture, urban planning, environmental studies or related field. Must have valid driver's license.

SALARY: \$18.09/hr., without benefits.

TO APPLY: Send resume to Farhad Mortazavi, Design Review Officer, San Mateo County Planning and Building Division, 455 County Center, Redwood City, CA. 94063 or via e-mail to fmortazavi@co.sanmateo.ca.us. For further information, contact **Farhad Mortazavi** at above e-mail address or phone **650/363-1831**.

APPPLICATION DEADLINE: July 25, 2002.

455 County Center, Redwood City, California 94063