SAN MATEO COUNTY
PARKS & RECREATION COMMISSION

Richard Biederman
Linda Dyson-Weaver
Mario Panoringan
Bern Smith
Marian Vanden Bosch

Mary E. Burns, Director
Parks & Recreation Division

MINUTES
June 7, 2001

MEMBERS PRESENT: Commissioners Biederman, Dyson-Weaver, Smith, and Vanden Bosch

MEMBERS ABSENT: Commissioner Panoringan

STAFF PRESENT: Burns, Bennett, Del Carlo, Foulon, Herzberg, Leonard, Lockman, Moore, Nakasone, Ramirez, Trewin, and Warburton

The regular meeting of the Parks and Recreation Commission was called to order at 2:30 p.m.

II. APPROVAL OF MINUTES
Commissioner Dyson-Weaver moved, and Commissioner Smith seconded, to approve the minutes for the Special Commission Meeting of April 24, 2001 and the Regular Commission Meeting of May 3, 2001. Motion carried unanimously.

III. COMMUNICATIONS, CORRESPONDENCE & PRESENTATIONS
There were no communications or presentations.

IV. DIRECTOR'S REPORT
Director Burns introduced Rangers Matt Del Carlo and John Trewin who were recently promoted to Ranger III. Individually, the two Rangers addressed the Commission and expressed their excitement to be promoted and at the direction the Division is heading. In addition to the written report, Director Burns summarized activity of San Francisco Public Utilities Commission (SFPUC), noting that she would try to get June 12, 2001 SFPUC staff report on watershed access for the Commissioners.

V.** COMMISSION ACTION ITEMS
1. Consideration of Adopting Marina Berth Rates for FY 2001-02
Harbormaster Warburton reported that the proposed berth rate increase had been published in the May and June editions of the Marina’s newsletter, and in the San Mateo County Times as well as posted at the Marina gates, and no public comment had been received. Upon that determination, Commissioner Vanden Bosch moved, and Commissioner Dyson-Weaver seconded, to adopt the proposed Marina berth rates for FY 2001-02. The motion carried unanimously.

2. Review and Recommend to Board of Supervisors Approval of a Land and Water Conservation Fund Program Grant Application in the Amount of $350,000 for the Magic Mountain Playground Enhancement Project at Coyote Point Park
Management Analyst Nakasone reported that the grant application for the Project was made in April and approval is contingent upon the submission of an authorizing resolution from the Board of Supervisors. He noted that County Parks is expected to fund the entire project, but that fifty percent of the actual expenditures will be refunded.
upon project completion. Commissioner Smith moved, and Commissioner Vanden Bosch seconded, recommendation to the Board of Supervisors to approve a Land and Water Conservation Fund Program Grant Application in the amount of $350,000 for the Magic Playground Enhancement Project at Coyote Point Park. The motion carried unanimously.

3. **Review and Approval of Agenda for July 19, 2001 Special Commission Meeting**

Director Burns noted that the County ordinance relating to Commission meetings required prior approval of the agenda by the Commission when the regular meeting was held on a date other than the first Thursday of the month, which applied to rescheduling the regular July and August Commission meetings to one date, July 19, 2001. She said that the originally proposed agenda had been revised to include an item for Proposition 12 project listing and subsequent grant applications, and that proposed July 19, 2001 joint meeting of the City and County of San Mateo Parks and Recreation regarding proposed Coyote Point Skateboard Park must be rescheduled. This joint meeting will be held in the Council Chambers of the City Hall of San Mateo on Wednesday, July 11, 2001 at 6 p.m. She indicated that County Counsel is reviewing all of the County’s boards, commissions, committees and advisory bodies under the auspices of the Board of Supervisors, and upon completion of that analysis, the Commission may want to change ordinance language so that the rescheduling of meetings is less cumbersome. Commissioner Biederman requested an update on the Castaways under Director’s Report. On the call for the motion, Commissioner Smith moved, and Commissioner seconded, to approve the agenda for July 19, 2001 Special Commission meeting with revisions as noted. The motion carried unanimously.

4. **Review and Recommend to Board of Supervisors Endorsement of Proposed Boundary Change for Golden Gate National Recreation Area (GGNRA) to Include 4,000-plus Acres South of Pacifica**

This item was taken off calendar, as it had been determined that the Board of Supervisors had endorsed this item some months previous.

VI. **PARK UNIT ACTIVITIES**

1. **Superintendents’ Report – Gary Lockman**

Superintendent Lockman introduced Marie Foulon from Paris, France, who has interned in Parks and Recreation for some weeks. Ms. Foulon said that working in Parks was an opportunity to expand her English proficiency skills and noted that she has worked on several projects, including the Live Oak Trail brochure and the Division’s website. In addition to the written report, Superintendent Lockman noted that the first public workshop for the Midcoast Recreation Needs Assessment Study would be held 7-9 p.m. June 12, 2001 at El Granada Elementary School in El Granada; and that a pre-construction meeting for the Crystal Springs Trail Extension project would take place next week. Commissioner Biederman suggested signage on the former Magic Mountain playground site to keep park users informed on status of playground enhancement project.

2. **Harbormaster’s Report – Ted Warburton**

In addition to the written report, Harbormaster Warburton reported that the Marina has a waiting list of 175 persons. A questionnaire has been prepared and a public workshop will be held to get input from berth holders and those on wait list to revise wait list policy. Request for proposal for dredging services will be distributed in July.

VII. **SUPPORT SERVICES ACTIVITIES**

1. **Volunteer Activities – Nick Ramirez**

In addition to the written report, Volunteer Coordinator Ramirez noted that 23 of the 31 students participating in invasive plant removal project west of the Serpentine Trail were able to participate because of bus transportation provided from East Palo Alto. Those involved in coordinating the project will do follow-up assessment to review the areas of success and what needs improvement.

2. **Park Planning – Sam Herzberg**

Senior Planner Herzberg reported that the Master Plans for the San Bruno Mountain and Fitzgerald Marine Reserve would be heard by the Board of Supervisors at the June 19, 2001 meeting at 10:30 and 11:00 a.m. respectively. The Trail Plan has been mailed and will be available on website in early August. The second public workshop for the Coastal Access study will occur in late July/early August. Coyote Point Park Questionnaire will be sent out by June 19, 2001 for a 30-day public comment. He is in communication with Caltrans and City of San Mateo.
regarding upcoming capital projects in Coyote Point Park area. A public workshop will be held in August for comments regarding proposed burn in September on San Bruno Mountain.

3. **Administrative Services Manager (ASM) – Felicia Leonard**

In addition to a written report, ASM Leonard reported that a public workshop would be held on June 13, 2001 at 6 p.m. in the San Carlos Library regarding vegetation management, and proposed butterfly habitat restoration work by Dr. Stuart Weiss at Edgewood Park using grant funds from Coastal Conservancy.

VIII. **FRIENDS & SUBCOMMITTEES**

1. **Fish and Wildlife Committee Report**

Superintendent Lockman stood in for Jerry Hearn and asked that the Board consider:

**Review and Recommend the Sum of $3,671 be Appropriated from the Fish and Game Propagation Fund for the High-Resolution National Hydrographic Dataset – San Mateo Coastside (San Francisco Coastal South Catalog Unit) Mapping Project**

Commissioner Smith moved, and Commissioner Dyson-Weaver seconded, approval of a $3,671 appropriation from the Fish and Game Propagation Fund for the *High-Resolution National Hydrographic Dataset – San Mateo Coastside (San Francisco Coastal South Catalog Unit) Mapping Project*. The motion carried unanimously.

2. **Trails Advisory Committee Report (TAC)**

Marilyn Walters welcomed new Committee member Nancy Elliott, and reported that on June 12, 2001, TAC would tour Crystal Springs Trail.

3. **Parks Foundation**

Executive Director Bott reported the Tour de Peninsula would be August 5; they are recruiting both volunteers and riders. They are looking at outreach to local businesses to sponsor employee teams; the biggest incentive will be an ad in the San Francisco Chronicle listing the participants. The Foundation’s annual picnic will be July 15, 2001 at Memorial Park. She summarized the Foundations funding projects for next year: complete Sanchez Adobe Project; fund 2nd phase of Vegetation Management Plan; analyze needs at Memorial Park amphitheatre as to viability as arts/music venue; fund planning for Environmental Education Project to expand on what schools need and funding to plan implementation; fund a ranger’s station in Crystal Springs Trail, Sawyer Camp Trail, San Andreas Trail area as well-used, looking to cultivate trail users as park donors; provide grants for volunteer program; provide a seven passenger van to Parks; and to install more recycling containers at the parks with a target date of “Earth Day – 2002.”

IX. **COMMISSIONER REPORTS**

Commissioner Smith indicated that he had met with property owners Arnold and Miller who have concerns regarding the proposed use of property dedicated to Parks as a trail; and that it appeared resolution of disagreements was possible.

X. **ADJOURNMENT**

The meeting was adjourned at 3:44 p.m.