

How to Apply for a Street Name or a Street Name Change



How do I apply for a street name or name change?

Submit an application form to Planning that identifies your property and includes the desired street name and possible alternatives. Also submit the following:

- ✓ **Location map**
- ✓ **Written statements of support from others living on the street**
- ✓ **Fee application**

What happens after I apply?

A project planner will check to see if there are already streets with similar or identical names that might cause confusion, particularly in an emergency.

Your planner will notify a number of public and private entities that may wish to comment on your requested change, including the police and fire departments, superintendent of schools, postmaster, and PG&E.

A staff report will be written outlining the review process, any comments on concerns raised by reviewing agencies and input from property owners and residents. Notices of the public hearing will be posted in the area of the roadway.

Who determines whether my request is approved?



If it's a private road, the Zoning Hearing Officer makes the determination. If it's a public road, the Planning Commission makes a recommendation to the Board of Supervisors, which makes the final decision.

Can I appeal the decision?

You and any other interested party may appeal the Zoning Hearing Officer's decision to the Planning Commission and the Planning Commission's decision to the Board of Supervisors.

How long does it take for a name to be approved?



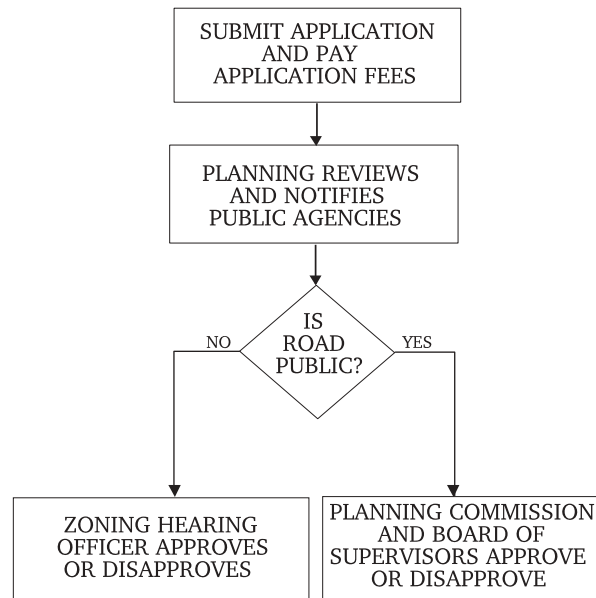
It takes 3 to 6 months.



What fees must I pay?

You must pay a flat application fee.

Permit Process for a Street Name or a Street Name Change



San Mateo County
Planning and Building Division

How to Apply for a Street Name or a Street Name Change

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PUBLIC SERVICE EXCELLENCE

