
How to Apply for an Auto Wrecking Permit

Who must have an auto wrecking permit?



Anyone who dismantles or disassembles an auto or who acquires an auto with then intention of dismantling or disassembling it must have an auto wrecking permit. It doesn't matter how you acquire the auto (purchase, barter, or gift) or what you intend to do with the parts (sell, use, store, recycle, or throw them away). If you dismantle an auto or acquire one with the intention of dismantling it, you must have an auto wrecking permit.

Where may I operate an auto wrecking permit?

Under current zoning regulations, you may only operate an auto wrecking business in districts zoned "M-2".

For how long will my permit be valid?



Your permit is valid for 12 months, and you may renew it annually. You may receive a permit at any time during the year, it will expire on the anniversary of the day you received it.

How do I apply for a permit?



Submit each of the following:

- ✓ An application identifying the project's location and describing in detail the proposed operation.
- ✓ Proof of property ownership.
- ✓ If you do not own the property, evidence that the owner agrees with your application.
- ✓ Site plan
- ✓ Building elevations
- ✓ Floor plans
- ✓ Fee

What happens after I apply?



A project planner will be assigned to you application and will be your primary contact during processing. Planning will review your request, route it to other appropriate agencies such as the Fire Department or Public Works, and inform you when a decision has been made.

What fees must I pay?



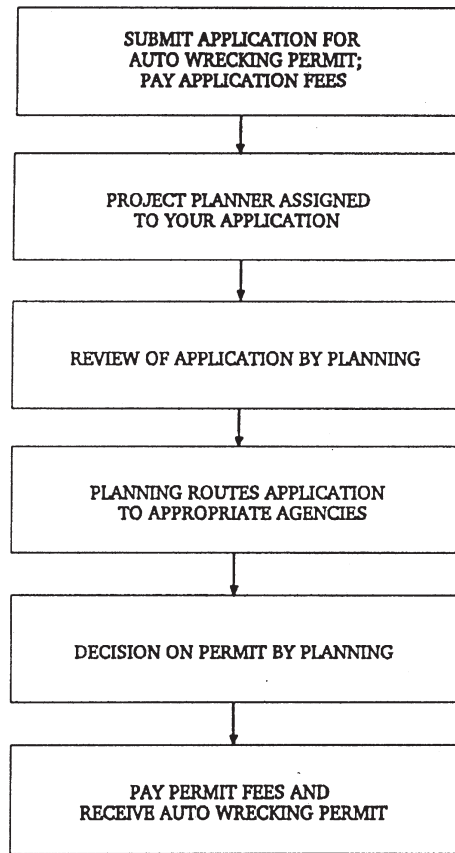
You must pay Building, Planning, and filing fees.

What's the next step in this process?



Read the pamphlet *General Procedures When You Apply for a Planning or Building Permit*. This pamphlet explains the general procedures for applying for a permit, paying fees, calling for inspections, and other related matters. We then recommend that you prepare some very preliminary plans and bring them to the DRC counter so that we can review them. An informal meeting at this stage may ave you considerable time and money

Auto Wrecking Permit Process



San Mateo County
Planning and Building Division

How to Apply for an Auto Wrecking Permit

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